



APPLICATION FOR EMPLOYMENT

A. THE ADVERTISED POST				
Position for which you are applying				
If you are offered the position, when can you start? (specify notice period you must serve)				
B. PERSONAL INFORMATION				
Surname				
First names				
Date of birth				
Identity number (attach copy)				
Driver's license particulars (attach copy)				
Race	African	White	Coloured	Indian
Gender	Male		Female	
Do you have a disability? (specify)				
Are you a South African citizen?				
If not, what is your nationality?				
Do you have a valid work permit?	Yes		No	
Have you been convicted of a criminal offence or been dismissed from employment? If yes, state reason	_____ _____			
C. CONTACT DETAILS				
Residential Address	_____ _____			
Postal Address	_____ _____			
Contact Details	Home		Work	
	Cell		E-Mail	

D. QUALIFICATIONS		
Name of School/College	Highest standard/grade passed	Year obtained
Tertiary Education (complete for each qualification you obtained)		
Name of Institution	Qualification	Year obtained
Current studies		
Name of Institution	Qualification	
Training Record		
Name of Course	Name of Institution	Date completed
Membership of Professional Organisations		

E. LANGUAGE PROFICIENCY – state ‘good’, ‘fair’, or ‘poor’						
	Languages (specify)					
	English	Afrikaans	Zulu	Tswana		
Speak						
Read						
Write						

F. WORK EXPERIENCE

Employer (start with current employer)	Position	From		To		Reason for leaving
		MM	YY	MM	YY	

G. REFERENCES

Name	Specify relationship to you	Tel. No. (office hours)

H. DECLARATION

I declare that all the information provided is complete and correct to the best of my knowledge. I understand that any false information supplied could lead to my application being disqualified or my discharge, if I am appointed.

Signature: _____	Date: _____
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